FACT SHEET INFORMATION AUN-ACTS STUDENT MOBILITY PROGRAM

CONTACT

Name of Institution	Universitas Indonesia
Address	Central Administration Building 1st Floor UI CAMPUS, DEPOK West Java, 16424
Contact Office	International Office
Website	https://international.ui.ac.id/ https://acts.ui.ac.id/
Contact Person	Ms. Yura Meirani AUN-ACTS Student Mobility Program Officer Email: ui-aun@ui.ac.id

APPLICATION

Nomination and Application Period	**Semester 1 (Fall Semester)** - Nomination Period: 1 March – 31 March - Application Deadline: 10 April **Semester 2 (Spring Semester)** - Nomination Period: 1 – 31 August - Application Deadline: 10 September *Please nominate your students via the ACTS Website (acts.ui.ac.id) as well to be recognized in this program.
Eligibility	- Have completed at least one year of full-time of study at AUN Member Universities at the time of application. - Be nominated by home institution (Director of IRO or equivalent) for exchange program via **ACTS website (acts.ui.ac.id)** and via **Google Form.** - Have achieved a minimum GPA of 3.00 or higher (on a 4-point scale, or its equivalent). - Meet language requirements of the offered courses. - Be able to self-finance during the study period at UI. - Have overseas health insurance - Be willing to abide by UI rules and regulations.
Required Documents	- Application Form (UI Form) - Nomination Form (UI Form) - 2 Letters of Recommendation (UI Form) - Statement of Financial Guarantee (UI Form) - Certificate of Health (UI Form)*

	- Housing Form (if necessary)
	- Law and Employment Declaration (UI Form)
	- CV/Resume
	- Certificate of Enrolment (from home institution)
	- Academic Transcript (certified true copy, in English)
	- Statement of Purpose (in Bahasa Indonesia/English, explaining your purpose of study at UI)
	- English Certificate (for non-English speaking country) • ITP and PBT: 550 • iBT : 80 • IELTS: 6.5
	- Bahasa Indonesia Certificate/TIBA Test Result (required for Regular Program)
	- Copy of Passport (Cover and ID Page)
	- Bank Statement (requested from bank)
	- 2 (two) current photos (size 4x6) ***After you received the letter of acceptance from UI**
Application Procedure	Application documents should be sent to the contact person which can be found on the first section of this fact sheet no later than the application deadline. The office will deliver the application to the related faculty where the application will be reviewed. Upon approval from the faculty, IO will issue admission package to students. IO will serve as their point of contact during their stay once students arrive at UI. - Student should contact the office at their institution or host to manage mobility program. - Student must seek advice and approval from home institution to join our mobility program. - Nominated student must complete the UI Student Exchange Application Form - Student must submit the complete application form and supporting documents to UI International Office before the deadline. - Following receipt of student's application, IO will seek approval for the requested study program from relevant faculty. Once it has been approved by the related faculty, an acceptance letter will be issued to the student.

PRACTICAL

Visa Requirement	All international students must have a valid visa to enter Indonesia. We suggest students to the student visa. However, the process to obtain this immigration document will take about 60-90 days, because students should get a study permit (from the Ministry of Research, Technology & Higher Education in Indonesia) and telex visa (from the Directorate General of Immigration-Jakarta) before applying for student visa at the Indonesian Embassy in your home country or residences. These immigration process of obtaining study permit and telex visa can be complicated, but we can assist to recommend and agent to process your immigration documents with student's expenses. P.S. Please be advised that these immigration process can only be started after getting the letter of acceptance.
Arrival	Exchange students are expected to arrive immediately before each semester starts, - Semester 1 : Late of July/Early of August - Semester 2 : Mid of January
Insurance	All international students should have International medical insurance valid for their entire study at Universitas Indonesia.
Accommodation	As the number of rooms available in our university dormitory are very limited, we suggest students to find off-campus housing. Student can request for housing at their own expenses. Unless otherwise stated. The estimated fee for off-campus housing, living cost, meals, etc. can be found in this fact sheet.
Living Cost	Estimated Budget per month - Housing: IDR 3.5 million/USD 258 - Meals: IDR 3.1 million/USD 228 - Books and supplies: IDR 750k/USD 55 - Transportation: IDR 500k/USD 37 - Phone Provider: IDR 500k/USD 37 - Personal monthly needs: IDR 1 million/USD 73.5 - Incidentals: IDR 500k/USD 37 Total: IDR 10.15 million/USD 744.5

ACADEMIC

Academic Schedule	Semester 1 : August – December Semester 2 : February – May *Schedule is tentative and can change according to certain siuation.
Courses for Exchange Student	https://international.ui.ac.id/exchange-study-abroad-courses.html

Average Course Load per semester	Maximum 15 credits / semester.
Grading System	Grading system at UI is as follows:

Grade	Points
A	4.00
A-	3.70
B+	3.30
B	3.00
B-	2.70
C+	2.30
C	2.00
C-	1.70
D	1.00
E	0.00

Letter grade only (A-E), incomplete or pass/non-pass is not available

Tuition Fees	Admission and tuition are waived for student exchange program. Other expanse will be borne by the students.

SCHOLARSHIPS

Scholarship	UI Study Award (for inbound students)
Detail condition	- Enrolled as an active student of AUN member universities. - Accepted as an exchange student under ACTS Scheme - Applying for the award with approval from home university (recommendation from home university)
Provisions	- Tuition fee waiver - Stipend
Number offered	5 scholarships/semester* *Scholarship availability could change depend on the situation.